

CHICAGO ZOOLOGICAL SOCIETY

REQUEST FOR PROPOSAL (RFP)

The Chicago Zoological Society is soliciting proposals to provide pest control services to all Brookfield Zoo grounds and buildings during the period from April 1, 2019-March 31, 2021. Said services shall be primarily directed to substantially reducing resident populations of all pest species except protected wildlife and animal parasites requiring veterinary treatment.

This document outlines the Society's guidelines for your responses. The Proposal must be submitted no later than February 8, 2019. All questions and responses to the RFP must be addressed to:

Thomas Meehan, DVM
Vice President, Veterinary Services
Chicago Zoological Society
3300 S. Golf Road
Brookfield, Illinois 60513
708-688-8501
Thomas.Meehan@czs.org

Organizational Overview

The Chicago Zoological Society (CZS) is a private nonprofit organization that operates Brookfield Zoo on land owned by the Forest Preserve District of Cook County. Opened to the public in 1934, Brookfield Zoo has been a Chicago-area treasure and family destination for more than 75 years. Brookfield Zoo is the largest suburban attraction in Cook County, both in size and visitation. The 216-acre Zoo annually serves over two million visitors from the diverse Chicago metropolitan area. The zoo is open 365 days a year. On an average day, more than 11,000 people visit during the Zoo's peak attendance season in the summer months.

The Chicago Zoological Society's mission is to inspire conservation leadership by connecting people with wildlife and nature. We strive to provide people of all ages and backgrounds with opportunities to learn about and care for the natural world. When it first opened, Brookfield Zoo was considered "cutting edge" for its bar-less enclosures. One of the first zoos to employ nutritionists, pathologists, veterinarians, geneticists, endocrinologists, and behavioral specialists, we continue in a tradition of innovation.

Project or Product Description

Services shall include:

- Servicing of all interior/exterior buildings and structures including but not limited to animal buildings, food service locations, administrative/office space, interior public space.
- Seasonal exterior barrier treatments as needed to buildings and yards for control of flies and stinging insects.

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- Seasonal treatment to reduce the number of nuisance mosquitoes in the areas surrounding evening events.

The contractor will work with a designated representative of CZS to develop a schedule for routine Pest Control services. CZS will provide the contractor reasonable access to zoo grounds and buildings during non-public hours. The contractor will alter, amend or reschedule work to meet specific concerns of CZS and likewise, CZS will try to accommodate the contractor in scheduling training sessions and seminars. The contractor's personnel shall abide by all park rules and enforce such rules for all contractor employees and subcontractors working on Zoo grounds.

Specifications & Requirements/Deliverables

The contractor will provide all materials and equipment necessary to provide the services described herein. This includes:

- All pesticides
- Multi-catch rodent traps
- Rodent bait stations
- Rodent snap traps & glue traps
- Various types of fly traps (excluding electric insect light traps)
- Stored product pest monitors
- Annual replacement of bulbs in all insect light traps

The acquisition and installation of any additional items shall be quoted as extra charges and are subject to the written acceptance and approval of CZS.

The contractor shall maintain, for each service visit, a service report identifying all areas of treatment, all services performed, a list of all materials used per locations, significant observations and recommendations.

The contractor will utilize a data collection system and provide CZS with proof of services and online secure access to service reports, pesticide usage reports, activity trend reports, service history for all areas and devices, and the status and history of all identified sanitation/structural conditions conducive to pest activity.

The contractor will hold regular meetings with pest control representatives from each department on a quarterly basis or as requested. These meetings will include a written summary of progress and activities in regard to pest control.

The contractor's designated supervisory personnel shall make a documented visit a minimum of once each calendar month in order to ensure quality of service, help address pest issues, and

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maintain familiarity with the account in the event that backup is needed for the regular service representative.

The contractor's staff shall provide technical, entomological, and food safety consulting services to CZS.

Vendor/Consultant Information

The vendor should provide a description of their company including size, gross revenues, number of years in business and experience in food service and animal facilities.

Deadline to Respond

Proposals should be submitted by February 8, 2019.

Basis for Award of Contract or Purchase Order

CZS will award the contract to the proposal which demonstrates the best combination of relevant experience, price, demonstrated reliability and references.

CZS Reservation of Rights

CZS reserves the right to reject any or all proposals, without explanation, to waive irregularities, and to accept a proposal, which in CZS sole judgment, is in CZS best interests.

MBE/WBE/DBE/8(a)

The Chicago Zoological Society is committed to ensuring that certified minority-owned business enterprises (MBE's), women-owned business enterprises (WBE's), disadvantaged business enterprises (DBE's), and U.S. Small Business Administration 8(a)-certified (8(a)'s) firms are afforded opportunities to compete for and participate in the Chicago Zoological Society's purchasing activities. If your company is certified as a MBE, WBE, DBE or 8(a) company, please send your current certification with your response to this RFP.

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Additional Requirements such as Vendor Presentation or Demonstration (if applicable)

Interested parties in sending an RFP must attend a walk-through of the Zoo Grounds, interior/exterior facilities and buildings. The walk through will be scheduled on Tuesday January 22 at 9:00AM. Please contact Dr. Thomas Meehan at Thomas.Meehan@CZS.org to confirm your attendance.